

JA Finance Park Volunteer Information Table of Contents

This section of the Guide for Teachers identifies steps that must be completed before visiting the *JA Finance Park* facility. Volunteer Information Tab items include:

| JA Finance Park Volunteer Plan | page 2 |
|---|--------|
| This letter provides information about the recruitment, mandatory training, and assignment of volunteers to <i>JA Finance Park</i> businesses, as well as lunch procedures for the visit. | |
| JA Finance Park Volunteers: Why Are They Necessary? | Page 3 |
| This document provides an overview of volunteer responsibilities at <i>JA Finance Park</i> simulation. | |
| JA Finance Park Volunteers Needed | page 4 |
| This letter can be used for volunteer recruitment. | |
| JA Finance Park Volunteer Confirmation Letter | page 5 |
| This letter should be sent to volunteers to confirm attendance at the mandatory training and the on-site visit. | |
| JA Finance Park Volunteer Follow-Up Letter | page 6 |
| This follow-up letter can be sent to all volunteers as an expression of thanks and appreciation. | |